

W H Morden, Home and School Association

November 12, 2018

7:00 p.m. at 180 Morden Rd, Oakville

MINUTES

9 people present: 3 voting members, 4 executive members, 2 staff/administrators.

1.0 New Executive Members

- Secretary – Derek B.
- School Council Rep – Andrea C.
- Welcome and thank you. Trish expressed a desire to find a Captain of Communication

2.0 Teach Presentation / Requests if any

- None.

3.0 School Council Chair Report - Opening Welcome – Andrea

- PRO grant is on hold – we may not get one this year
- The next meeting has been postponed to January
- Andrea wants to plan an event – but it will have to be free of cost
- Kim is the OHSFA representative for this year

4.0 Vice President (Renee) – membership

- Number of paid members = 21
- Number to meet quorum (5% of paid up members, including 51% of the Exec) 1 paid member and 4 executives = meets quorum

5.0 Approval of October minutes

- Karen suggested the June meeting be later than June 3rd
 - Motion : Derek, Second : Trish

6.0 HASA President Updates

- Finishing soup promotion work
- Trish suggested the float bag stay in the safe. The group saw no problem with that being a new process
 - Trish has done a deposit – which she was off by \$0.70
 - Trish to confirm with Raj how the receipts and deposit slips are to be compiled

7.0 Administration Update (Maria)

- Grade 7 Muskoka trip was successful
- Halloween events – including dance was successful
- Remembrance Day Assembly today was held and well received
- Breakfast Club has started – they are looking for volunteers
- Tomorrow (Tuesday Nov. 13) is the Gr 8 Info Session
- Tomorrow (Tuesday Nov. 13) is the Photo Re-take day
- Interim Report Cards are sent home on November 19th
- Student-Led Conferences are on November 22nd and 23rd
- School Improvement Plan is being worked on for the next Staff Meeting: Math, Literacy, Well-Being goals will be set
- Holiday Concert will be:
 - Kindy-3.1 Wednesday December 17 @ Periods 5&6

- 6.2-8.7 Thursday December 20 @ 6pm
- HSA Secretary to add Maria to the HSA Minutes mailing list

8.0 **Treasurers Report (Rajeev)** – Financial update (Year End and Oct)

- Raj was not present. Trish will email out the financial document(s)
- As of Nov. 9
 - Expenses YTD \$10,72035
 - Collected Funds YTD \$27,533.00
- Year End (July) Total Funds \$79,304.88
 - Total Expenses \$75,045.00
 - Bank Balance \$42.59
 - PayPay Balance \$2,102

9.0 **Fundraising (Christene and Kim)**

- LunchBox update – Fruit Smoothies (\$163 raised)
 - LunchBox is still going well, we just approved the commission amount for this month (\$636 – for 6 weeks)
 - The team wants to try hot options for Fridays (i.e.: Swiss Chalet, East Side Mario's) – Admin did not see any problems with trying this new idea as the initial problems of rolling out the program have been solved. We want to be clear in communicating to any vendor what are our expectations. January is the target date for this new program
- Soup in a Jar / Holiday Concert (\$440 raised)
 - Another communication will go out to remind parents to avoid paying by cash and cheque
 - Since there will not be a bake sale this year, we may sell candy canes, which have been very popular in the past
 - Admin was open to having a pick-up day at the school. Storage facilities must be found prior to the event – date is TBD (possibly December 13th)
- Planning underway – World's Finest Chocolate
 - Worlds Finest will begin in the sprint (delivery before Easter April 21st)
 - The vendor will be contacted this week
- Bowling night will be in February (community event)
- Scooters will be in Spring (community event) (April or May)
- Little Caesar's Pizza Kits will be run in winter – before Family Day weekend

10.0 **Follow-Up from October Minutes**

- Raj to confirm author visit budget is \$1,000. (\$847.50 is the actual cost)
- Halloween door contest – what was our budget, when are we providing the pizza party prizes and what is the expense? The is a part of the \$1,100 OHSFA budget line (only Mr. Borg's class has held theirs so far).

11.0 **New Business**

- Christene presented the idea to add an Executive position for a Fundraising Representative (Fundraising Captain). There are 6 positions right now. To have a quorum there must be 4 members present. If a 7th position is added, there will still be 4 Executives present to form a quorum.
 - Christene has motioned to have two new Fundraising Executive positions added to the executive committee. Andrea seconded.
 - Trish has committed to investigating the process for amending the bylaws
- Katie M. mentioned that HSA promised to provide water for the staff room. The cooler was purchased, but water jugs have not yet been provided. HSA committed to two water jugs per month (Karen will investigate)

- 12.0 2018/2019 Upcoming Meeting Dates (7:00 p.m.)**
Dec 10 (6:30pm School Council Meeting)
Jan 14
Feb 11
Mar 4
Apr 1
May 6
Jun 3

- 13.0 Closing / Adjournment**
- Meeting adjourned at 8:20pm