

W H Morden, Home and School Association

Feb 11, 2019

7:00 p.m. at 180 Morden Rd, Oakville

MINUTES

Executives Attending: Trish B, Renee K, Karen A, Derek B, Andrea C

Paid Members: Christene C, Kim M, Ana N, Jennifer S

Staff: Conan Spruin, Katie McNulty, Alison Miller

1.0 **Teacher Presentation / Requests** – None

2.0 **School Council Chair Report - Opening Welcome**

Pro Grant money will be spent on an evening of Well-Being. More info to come.

3.0 **Vice President (Renee)** – membership (current count: 24)

Captain of Communications and Social Media – no permanent placement found

4.0 **Approval of January 2018 minutes**

- Derek to email Raj about the budget room for the Gr. 6 Space Workshop and get back to Conan with an answer by March 1st
- The French Fry food truck was secured for the Live Aid event (Friday February 28th)
- Karen motions. Renee seconds approval of minutes. Motion passed

5.0 **HASA President Updates**

- Thank you to Christene for putting together a successful Bowling night
- The HASA conference this year in Hamilton on April 5th & 6th. This is open to all HSA members to attend. We have enough budget for whoever would like to attend. Registration is open now
- Halton DSB has an online survey seeking input on how to improve our children's education experience

6.0 **Administration Update (Conan)**

- Introduction to Alison Miller – Alison gave a brief overview of her career in education
- This is her first posting as a Vice Principal as many years working as a teacher in Ontario and Internationally. She has particular interest in Mathematics and Special Education
- Report Cards go home on Monday Feb. 25th

7.0 **Treasurers Report (Rajeev)** – Financial update (January)

- Proposal to charge a fee to HSA website users for convenience of PayPal purchases was presented by Christene
 - We pay 2.9% of all PayPal purchases (+\$0.30 for each transaction)
 - It was our initiative to move away from cash and checks to move towards PayPal
 - We paid \$1,800+ last year in PayPal fees (milk, pizza, bowling night etc.)
 - Christene is proposing a \$0.25 fee applied to parents for all PayPal payments. This will shift the PayPal cost from the school to the parent
 - We could build the PayPal cost into the price of the milk/pizza/item for sale
 - Christene will investigate with PayPal to see if the fee is negotiable
 - We will follow up in March
 - It was suggested that we have parents setup direct deposit payments to HSA for pizza/milk – bypassing the PayPal fees
- Trish gave an overview of Raj's financial document

- It appears we are over our variance budget for milk bags (\$500)
- It appears we are over our variance budget for napkins and gloves (\$200)
- Effective today Trish requests Raj take over receipts and the bank deposits
 - Trish will deliver the receipts to Raj
- Bowling made a \$568.12 profit
- Final cash in hand as of today is \$13,569 with PayPal balance of \$28,881 for total of \$42,451

8.0 Fundraising (Christene and Kim)

- World's Finest Chocolate - in the process of setting this up with the vendor. March 25th, MJ our rep would like to do an assembly with the school to kick off the fundraiser. We are only offering Peanut/Tree Nut free boxes, no almonds due to allergies in the school
 - Monday Feb. 25th @ 2pm assembly is proposed to kick-off
 - March 26th permission letters due from students participating in the fundraiser
 - March 27th chocolate kits go home
 - This fundraiser is all cash/check based – students must pay for the first box before they can get an additional box
 - Proposed Prize Schedule
 - 2 tablets (Primary), 1 hoverboard (Jr), 1 tablet 1 beats (Intermediate)
 - \$750 in gift cards (buy them as \$50 cards from one retailer)
- Bowling Night February 8th – \$568.12 profit from 129 paid bowlers and 38 observers
- Scooters - we need someone to volunteer to captain this Community event. Early May (3rd or 5th) was suggested as a time to run this. Discussion required.
 - Christene will reach out to our volunteer list and seek additional help
- Little Caesar's Pizza Kits - Orders are due to be submitted February 12th with delivery on February 20th. Update forthcoming.
- Lunch Box – Friday Swiss Chalet/Harvey's – We avg. 160 orders/week which translates into \$650-\$800 per month in profit
- Pizza Day - lunch this last Thursday was late 45min (all kids fed but late) and slightly late other weeks (did not affect lunch for kids in these other scenarios) and Jennifer is working with the vendor to rectify. Panago has new owners and we are working with them. We will need to consider a contingency plan in the event we need to find a new pizza vendor.
 - Jennifer committed to reaching out to Gino's for pricing as a contingency
- Mr. Hagar's class is doing a great job with the milk program. Christene is proposing giving this class a pizza party for the class
 - We have room in the budget for a pizza party for this class

9.0 Follow-Up from January Minutes – N/A

10.0 New Business

Trish is going to investigate buying group rate tickets to a local sports team (Hamilton Bulldogs, Toronto Marlies, Raptor 905s) and re-selling them to school families. This will include a bus to and from the arena. More updates to follow in the March meeting.

12.0 2019 Upcoming Meeting Dates (7:00 p.m.)

Mar 4
Apr 1
May 6
Jun 3

13.0 Closing / Adjournment – meeting adjourned at 8:27pm

